

**MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, SEPTEMBER 24, 2019, AT THE OAK PARK TOWNSHIP HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS**

**CALL TO ORDER AND ROLL CALL**

Supervisor Keenan called the meeting to order at 7:06 p.m. On the call of the roll the following were present: Supervisor Clarmarie Keenan, Trustees Margaret Trybus, Ade Onayemi, Michelle Mbekeani-Wiley, Eric Davis, and Clerk Gregory White. Township Manager Gavin Morgan and Attorney John Garofalo were also present.

**APPROVAL OF CONSENT AGENDA**

Trustee Davis moved to approve the Consent Agenda, including the Minutes of the September 10, 2019 Regular Board of Trustees Meeting; September 10, 2019 Executive Session Meeting; and Township bills for the period September 7, 2019 through September 20, 2019. Trustee Trybus seconded the motion which passed unanimously.

**PRESENTATION AND ACCEPTANCE OF COMPREHENSIVE ANNUAL FINANCIAL REPORT**

Brian LeFevre of Sikich LLP presented the Comprehensive Annual Financial Report for Oak Park Township for FY2019. He explained the procedures, management discussion and analysis, financial statements, fund balances, and statements of revenues and expenditures. Mr. LeFevre stated that the audit team had issued an unqualified opinion of the Township's financial statements and commended the Township on its sound financial position and adherence to funding policies. A question and answer period followed. Trustee Trybus then moved to accept the Comprehensive Annual Financial Report for FY2019 as prepared by Sikich LLP. Trustee Davis seconded the motion, which passed unanimously.

A copy of the report/audit is available for inspection in the Clerk's Office.

**LETTER OF SUPPORT FOR *PlanItGreen***

Manager Morgan shared a draft of a letter of intent to affirm the Township's commitment to join other stakeholders in the *PlanItGreen* initiative in pursuing on-site solar installations and/or renewable energy purchasing toward the goal of achieving 100% renewable electricity use.

Trustee Onayemi moved to approve the Letter of Intent to Join the *PlanItGreen* initiative. Trustee Wiley seconded the motion which passed unanimously.

**APPROVAL OF CONFIDENTIALITY/NON-COMPETE AGREEMENT**

Attorney John Garofalo guided the Board through a draft of a Confidentiality/Non-compete agreement as discussed at the last meeting. The purpose is to protect any confidential information related to the work of the Township and to protect any intellectual property rights of the Township. After discussion, it was agreed to revise certain sections of the agreement for approval at the next regular meeting.

**DISCUSSION ITEMS: COMMUNITY RECREATION CENTER PARTICIPATION**

Supervisor Keenan and CMHB Member and Trustee liaison Margaret Trybus reported on the recent CMHB meeting with Park District representatives regarding the creation of the Community Recreation Center. Both expressed concerns over the goals, financing, and lack of community wide backing of the center. Specifically, concerns arose over advertising a *physical* recreational center, as opposed to a *wellness* Center; generating sufficient revenue to sustain the center financially; and, the need for all local

governments support for a community center. Board members recommended a Memorandum of Understanding between the Township and the Park District, and more input given to Manager Morgan by October 8 to be communicated to the Park District.

### **TOWNSHIP MANAGER'S REPORT**

Manager Morgan reported on the upcoming Vaping/E-Cigarettes Presentation September 28 and a Town Hall meeting on Marijuana October 2, the Township's updating of the Emergency Plan, scheduling of Committee applicant interviews, and a request for an IMRF Early Retirement Initiative Study.

### **SUPERVISOR'S REPORT**

Supervisor Keenan reported on the recent Council of Governments Meeting and the expressions of satisfaction and support for the Township from local governmental officials. She deferred reporting on the recent IGOV Meeting to Trustee Davis. He reported that the public forum on taxation concerns may have to be rescheduled for November 2. It is hopeful that Senator Don Harmon and County Assessor Fritz Kaegi will be attending the forum.

### **EXECUTIVE SESSION**

Trustee Wiley moved to enter Executive Session to discuss a personnel matter at 8:43 p.m. Trustee Onayemi seconded the motion which passed unanimously.

The Board returned to open session at 9:12 p.m.

### **NEXT MEETING**

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting at 7:00 p.m. Tuesday, October 8, 2019, at the Oak Park Township Hall, 105 S. Oak Park Ave., Oak Park, IL.

### **ADJOURNMENT**

Trustee Davis moved to adjourn at 9:27 p.m. Trustee Onayemi seconded the motion which passed unanimously.

Respectfully submitted by  
and recorded in the office of

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Gregory White, Township Clerk

Approved: 10/08/2019