

**Community Mental Health Board of Oak Park Township  
September 18, 2018 7:00 pm**

**Present:** Nancy Staples                      Ade Onayemi  
              Richard Carroll                    Bill Troyer  
              Liz Raleigh                            Janet Graf  
              Bruce McNulty                        Gustavo Espinosa

**Absent:** Jaimee Reggio

**Staff Present:** Lisa DeVivo, Executive Director  
                      Vanessa Matheny, Contracts Manager

**Also Present:** Clarmarie Keenan, OP Township; Lori Nelson, Nelson Consulting;  
Maura Zeller, Thrive; John Meister, Thrive; Bill Wallace, Thrive; Natalie Blider,  
Thrive; Jan Arnold, Park District of Oak Park; Diana Alejandro, Thrive; Sarah Kirk IFF

**CALL TO ORDER:** President Nancy Staples called the meeting to order at 7:03  
P.M. at 1011 Lake St. Suite 213, Oak Park, IL 60301.

**AGENDA APPROVAL:**

**Motion:** The CMHB approve the agenda.

**Moved:** Bruce McNulty

**Second:** Janet Graf

**Discussion:** None

**Vote:** The motion was carried.

**PUBLIC COMMENTS:** Bill Wallace, Thrive spoke on behalf of Thrive Counseling  
Center and concerns of billable services.

**CONSENT AGENDA APPROVAL:**

**Motion:** The CMHB approve the consent agenda as presented.

**Moved:** Ade Onayemi

**Second:** Richard Carroll

**Discussion:** None.

**Vote:** The motion was carried.

**ACTION ITEMS:**

**Aunt Bertha**

Lisa DeVivo, Executive Director, provided with the Board with an overview of the  
decision to move forward with Aunt Bertha and what the database will offer to  
the CMHB and the Oak Park community.

**Motion:** Board move to approve the execution of the Aunt Bertha contract with  
the understanding that the Community Mental Health Board will pay \$10,668  
and will receive MOU's for the balance from River Forest Township (\$4,064) and  
Healthy Communities Foundation (\$10,668).

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**Moved:** Bill Troyer

**Second:** Richard Carroll

**Discussion:** The Board discussed with CMHB Staff Aunt Bertha website and implementation. This site would replace the CMHB current website, Network of Care. All of the CMHB documents, minutes, agendas, funding documentation, would move to the Oak Park Township's website.

**Vote:** The motion was carried.

**Foundant Contract**

Vanessa Matheny, Contracts Manager, provided the Board with an overview of the Foundant software and how this will enhance the application process for all agency applicants.

**Motion:** The CMHB move to approve the Foundant Contract for \$12,500. \$4,000 to be paid in FY19 and \$8,500 to be paid in FY20.

**Moved:** Richard Carroll

**Second:** Liz Raleigh

**Discussion:** The Board discussed

**Vote:** The motion was carried.

**DISCUSSION ITEMS:**

- **FY 18 Year End Reports (Stats, Audits, Outcomes, RFP's, Annual)**  
CMHB staff and consultant Lori Nelson provided overview of all reports to the CMHB Board Members.
- **Park District Letter of Intent** – Sarah Kirk, IFF reviewed 5 scenarios with a 35 year projection with CMHB Board Members to determine if a partnership with the Park District of Oak Park is feasible for the CMHB. Lisa DeVivo, Executive Director, reviewed a Memorandum of Understanding (MOU) with the CMHB Board Members. This MOU allows the Park District to discuss the partnership with the CMHB when speaking to the community and partners about donations.
- **Billings for Clients with Private Insurance-** CMHB Staff discussed with CMHB Board concerns regarding Thrive Counseling Center and the claims being billed to the CMHB. Thrive has been out of compliance with their contract as they have billed the CMHB for services instead of the insurance company that their clients have due to their staff not being paneled with insurance companies. CMHB Board Members have instructed the CMHB staff to enforce the current policy and to instruct Thrive not to bill the CMHB for private insurance claims.
- **Value Based Contracting RFP Update-** Discussion was tabled for the October 2018 Board meeting due to time restrictions.

**INFORMATION:**

- **Executive Director's Report (DeVivo)**

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- Lisa DeVivo reviewed progress on the Strategic Plan's priority areas and reviewed the report with the Board.
- Vanessa Matheny provided information about a service request from New Moms and the decision on behalf of the Executive Committee.
- CMHB Staff provided an outline of projects that the two new interns are working on with CMHB Staff.
- **President's Report (Staples)**
  - Provided information to the CMHB Board Members regarding the referendum question and the election that will be taking place on November 9, 2018.
  - 2<sup>nd</sup> Annual Partnership Award will take place on October 16, 2018; the CMHB will recognize the following: Lynda Schueler, Housing Forward; Adam Alonso, BUILD Chicago; Phil Carmody, Opportunity Knocks; and Carey Carlock, Riveredge Hospital.
  - The CMHB Holiday dinner will take place on January 11, 2019 at Trattoria 225.
- **Township Report (Onayemi)**
  - Provided overview of Township Day, September 21, 2018 from 4:00-7:00PM at the Oak Park Township Senior Services

**Executive Session:**

**MOTION:** Ade Onayemi moves to enter Executive session to discuss litigation at 9:55 PM

**SECOND:** Richard Carroll

**VOTE:** Unanimous

**MOTION:** Bruce McNulty moves to adjourn Executive session and enter regular Board meeting at 10:03 PM

**SECOND:** Ade Onayemi

**VOTE:** Unanimous

**ADJOURNED 10:16 PM**

**Respectfully Submitted,**

**Liz Raleigh, Secretary/Treasurer**