

**MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, March 22, 2022, CONDUCTED ELECTRONICALLY.**

**CALL TO ORDER AND ROLL CALL**

Clerk DaToya Burtin-Cox called the meeting to order at 7:00 p.m. and the meeting was conducted electronically. On the call of the roll the following participated: Supervisor Clarmarie Keenan; Trustees Margaret Trybus, Ade Onayemi, Tim Thomas, Eric Davis; Clerk, DaToya Burtin-Cox; Township Manager, Gavin Morgan, and Township Attorney, John Garofalo. Megan Traficano, Youth Services; April Dugal, General Assistance Administrator; Pamela Mahn, Director of Senior Services.

**PUBLIC COMMENTS**

None available

**APPROVAL OF CONSENT AGENDA**

Trustee T Thomas moved to approve the Township Minutes from March 8, 2022, Board Meeting. Trustee A Onayemi seconded the motion which passed. Trustee E Davis abstained from voting.

Trustee A Onayemi moved to approve the Township Bills for the period of February 26, 2022, through March 11, 2022. Trustee Eric Davis seconded the motion which passed unanimously.

**PROCLAMATION**

- Older American Month/Celebrating Seniors
  - Proclamation held off until next meeting in April

**YOUTH SERVICES CONTRACTS**

- Spreadsheet of received funding requests is available at the Township Youth Services Department
- Manager Morgan reported that Youth Services made a detailed report on the spreadsheet
- Youth Srvc Director, M Traficano indicated that 10 programs applied for funding
  - 2 – River Forest
  - 3 – Oak Park/River Forest
  - 5 – Oak Park
    - All applicants received funding in the past
    - Youth Srvc is holding those receiving funding accountable to the terms of the contract
    - some applicants did not receive full funding
    - all applicants received some funding
    - 2 applications from D97
  - Committee looked at the funding used for staff
  - Concerned about the # of participants in the programs and that not a lot of programs sought funding
  - Supervisor inquired about the number of participants served in programs
  - Youth Srvc will disseminate document with contracts outlining the requirements for reporting
  - Trustee Trybus inquired whether applicant numbers were down due to COVID
  - Trustee Trybus inquired about the impact to prog. That received reduced funding
  - Director indicated that funding has been reduced each year thus applicant not shocked by cuts. Considering changing application to be based on fund amounts [i.e., application for \$20,00 grant]
  - Inquiry regarding I-Search program funding
    - River Forest Program, thus River Forest Committee members vote on application
  - Library Application

- Reading Program began during COVID
- Promoted to D97 (middle schools)/Community /Families
- Trustee Thomas indicated that they expect growth in the program during the upcoming fiscal year

### **LEVY LOSS/COST ORDINANCE 2022-02**

- Staff recommendation: lower factor to 0% from 2%
- Trustee E Davis motioned to approve the Ordinance.
- Trustee A Onayemi 2<sup>nd</sup> the motion
- Ordinance passed unanimously

### **LEVY ABATEMENT ORDINANCE 2022-01**

- Recommendation not to abate
  - o Whether the abatement will be yearly is unknown
- Trustee E Davis motioned to accept the abatement
- Trustee A Onayemi seconded the motion
- Motion did not pass: 4 votes no; 1 vote yes

### **Annual Township Meeting Agenda**

- Meeting date April 12, 2022
- Tim Thomas volunteered to be a nominee for moderator
- Location of the meeting – 130 S Oak Park Ave
- Sample agenda shared with Board
- Trustee E Davis motioned to accept the Annual Meeting Agenda
- Trustee T Thomas seconded
- Motion passed unanimously

### **BUDGET**

#### Senior Services

- Offset in revenue for increase in budget expenses
  - o Dept of Aging Grant
    - Amount \$355,000
      - Will be used to offset some of the current expenses
      - Covers hazard pay for Adult Protective Services Care Coordinator
  - o Age Options Funding
    - Increase meals causes increased costs
  - o Donations to Senior Services were cut during COVID
  - o Professional Development Cost increase
    - Training transitioning from virtual; cost increased to cover travel
  - o Home Repair Program
    - Fantastic response to prog.
    - 130 jobs complete
      - 2/3 of jobs in Oak Park
      - 1/3 of jobs in River Forest
    - Program funded with outside grants

#### Youth Services

- Girls on the Rise
  - o Wrote in full-time employee to deal with demand
  - o D97 conversations re assisting with Girls on the Rise funding
    - D97 has inquired about other programs
- Intergovernmental Agreement
  - o Same as in the past
  - o New Intergovernmental Agreement numbers in the budget
- \$30,000 error – GOTR budget is less \$30,000 than shown in worksheet
- Some programs no longer exist – not allocating money for those programs
- Trustee Trybus – inquired as to how Youth Services is requesting D97 to contribute
- Trustee Davis requested information for advocating with other Boards for the Youth Engagement Program

## General Assistance

- The budget reflects the increase in shelter funds voted by the Board
- Budget includes salary for a part-time employee to assist with CEDA

## **MANAGER REPORT**

- COVID
  - o Village report shows numbers up over the last week are down
  - o Township has increased the number of staff working in the 130 Bldg
  - o Continued talks with AgeOptions regarding congregate meals
  - o Masks will continue to be required in Township offices
- I-Plan/Need Assessment
  - o Township continues its work with the Village, CMHB, Rush and River Forest Township

## **SUPERVISOR KEENAN**

- Thank you to women of the OPT staff during International Women's Month
- There is a possibility of a surge in COVID numbers in the future
- Branding
  - o Presentation to the public will occur soon

## **CMHB (Trustee Trybus)**

- Community Rec. Center groundbreaking occurred on 5/19
  - expected to move in FY23
- Putting out a Substance abuse/Mental Health Survey
  - will affect future funding

## **Youth Services Committee (Trustee Onayemi)**

- Decrease in the number of members has made the Committee more efficient
- Oak Park and River Forest still look for 1 Board member each

## **Senior Services (Trustee Thomas)**

- Library meeting
  - o Programming for seniors
- Applied for AARP Community Challenge
- Working on getting a mural on the Senior Services Bldg [Northside]
- AgeOptions
  - o OPT may apply for designation as the long-term care ombudsman for Oak Park and River Forest
- 2 potential candidates have applied for the Committee

## **ADJOURNMENT**

- Trustee A Onayemi moved to adjourn at 8:49 p.m., Trustee M Trybus seconded the motion which passed unanimously.

## **NEXT MEETING**

The next meeting of the Oak Park Township Board of Trustees will be the Annual Township Meeting and Regular Board of Trustees Meeting at 130 S Oak Park Ave. in the Senior Center at 6:30 p.m. Tuesday, April 12, 2022.

Respectfully submitted by  
and recorded in the office of

/s/ DaToya Burtin-Cox, Township Clerk