

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, APRIL 23, 2024, CONDUCTED IN-PERSON AND ELECTRONICALLY.

CALL TO ORDER AND ROLL CALL

Clerk DaToya Burtin-Cox called the meeting to order at 8:12 pm and the meeting was conducted in-person and electronically. On the call of the roll the following participated in-person: Trustee Trybus, Trustee Davis, Trustee Ade Onayemi, Trustee Thomas; Township Supervisor, Clarmarie Keenan, Township Attorney, John Garofalo, Township Manager E. Michel, Clerk, DaToya Burtin-Cox, Director Pamela Mahn, Senior Services, Director Cheryl Potts, CMHB.

PUBLIC COMMENTS

Resident Homer Bizzle introduced in business, which is a not-for-profit that provides services to veterans. The agency is located in Forest Park IL and the telephone number is 877-704-3533.

CONSENT AGENDA

- **APPROVAL OF MINUTES: April 9, 2024**
- **APPROVAL OF BILLS** For the period of March 30th through April 12th 2024
- Motion to accept minutes by Trustee Trybus. And the motion was seconded by Trustee Onayemi. The board voted unanimously to accept the consent agenda.

BUSINESS ITEMS

- **Resolution honoring Karen Yarbrough**
 - o motion made by trustee Davis and seconded by trustee Onayemi. The board voted unanimously to accept the motion.

DISCUSSION ITEM

- **Departmental Budget Presentation (general government and CMHB)**
 - o reviewed budget
 - Contracts are the bulk of the budget for CMHB
 - 1.4 million awarded
- **Updating townships byline bank accounts**
 - o Pamela Mann and Evan Michel completed review of Township financial bookkeeping with the institution Byline Bank
- Identified a money market account that could potentially be moved to another institution in order to receive greater interest. Township manager will look into options.
- **senior services department name change**
 - o Board members considered possible name change options and were more favorable towards the change to senior and disability services.
 - o Board will put the name change to a vote at the next meeting.
- **policy review process**
 - o Trustee manager presented a spreadsheet about what policies were located in his files and what new policies should be consider.
 - o Board requested policies on hiring and diversity
- **strategic planning process**
 - o Township manager went over updated timeline for strategic planning process and issues to be considered.
- **Discussion of recording meetings**
 - o Trustee Thomas brought up error quest by citizen that the board record meetings and make them public online for review after the fact
 - o board discussed issues that come along with the recording and retaining up the meeting digitally. Township manager will look into the cause and the network space necessary to do such act.

BRIEF REPORTS

- **TOWNSHIP MANAGER**
 - o Township received a \$10,000 grant
 - o See you services are beginning to start a health and welfare checks again

- **TOWNSHIP SUPERVISOR**
 - o Thank you
 - o Monthly staff meetings via zoom, would like to see meetings attended in person as opposed to via the computer
 - o this thing is service committee has interviewed additional committee members and would like to approve two of them

- **TRUSTEE LIAISON COMMITTEE MEMBERS**
 - o **CMHB**
 - Although the budget visually suggested that agency has an influx of cash, This is not a true statement since a lot of that cash has been used to pay in advance the rent for the new location of the office
 - New programs are funded through the new grant proposal period
 - An annual report will be forthcoming

 - o **Youth & Family Services**
 - no meeting

 - o **Senior Services**
 - Two committed members were approved by the committee and will be presented to the board for approval
 - help a meeting last Wednesday
 - To hold a health workers fair
 - Has seen an increase in elder abuse numbers
 - new intern has been approved

 - o **I-GOV**
 - Meeting was held on April 19th
 - worked on volunteer post in statement for government committees
 - words on a public statement regarding the process for running for government office

ADJOURNMENT OF GENERAL MEETING

Meeting adjourned at 9:44 PM. Motion made to adjourn meeting by Trustee TTrybus and seconded by Trustee Davis and approved unanimously by the board.

NEXT MEETING

The next public meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting conducted in-person and/or electronically, Tuesday, May 7, 2024, at 7:00 pm at the Township Office located at 105 S. Oak Park, Ave, Oak Park, IL.

Respectfully submitted by
and recorded in the office of

/s/ DaToya Burtin-Cox

DaToya Burtin-Cox, Clerk