

**MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, FEBRUARY 8, 2022, CONDUCTED ELECTRONICALLY.**

**CALL TO ORDER AND ROLL CALL**

Clerk DaToya Burtin-Cox called the meeting to order at 7:01 p.m. and the meeting was conducted electronically. On the call of the roll the following participated: Supervisor Clarmarie Keenan; Trustees Margaret Trybus, Ade Onayemi, Tim Thomas, Eric Davis; Clerk, DaToya Burtin-Cox; Township Manager, Gavin Morgan, Ali ElSaffar, Assessor, and Township Attorney, John Garofalo. Megan Traficano, Youth Services; Pam Mahn of Senior Services; April Dugal, General Services; and Cheryl Potts of CMHB also participated in the meeting electronically.

**PUBLIC COMMENTS**

None available

**APPROVAL OF CONSENT AGENDA**

Trustee M. Trybus moved to approve the Township Bills for the period of January 15, 2022, through January 28, 2022. Trustee A Onayemi seconded the motion which passed unanimously.

January 25, 2022, Board Meeting minutes were also accepted pursuant to the motion.

**TAX LEVY ADJUSTMENT**

Budget will include analysis of the Levy Adjustment per recent General Assembly action

- Amount is about 1.5% of levy
- Resolution to Abate will be presented at the March 2022 mtg
  - o Trustee E Davis request analysis and resolution to be presented prior to the March mtg
  - o Trustee M Trybus requested info on other Taxing bodies
    - No info except for the Park District of Oak Park, which has abated

**General Assistance Shelter Amount**

- Reviewed Shelter Assistance in other Townships
- For Oak Park Township
  - o Currently up to \$400 depending on amt owed
  - o Board intent was not to cover full amt
  - o Staff propose increase in shelter assistance to up to \$650
    - Diff amt for shared space
      - Currently \$300
      - Affidavit from landlord req.
      - Increased shared space payment to \$500
    - Rare that Township assist with taxes, but has in some cases
- Trustee E Davis motion to accept new payment amounts. Trustee A Onayemi second motion. Passed with unanimous vote.
- Trustee M Trybus ask # of time assistance can be requested
  - o A Dugal, GA, indicated that assistance can be requested until they receive SSI or SSDI or they are no longer eligible

**2023 Board Calendar**

- Important dates
  - o 4/12 and 5/24
  - o Dates can be adjusted if needed
- Trustee E Davis motion to accept calendar. Trustee M Trybus seconded motion. Accepted by unanimous vote.

### **Dissemination of Township News**

- TBD (Wednesday Journal conversation)
- OP FYI
  - o Page for School Dist., Library and Park Dist
  - o Sidebar for OPT
- Senger indicated that Library, School Dist and Park Dist work directly with printer. Cost is \$2000.
- Township submits individual items to the Village, and the Village chooses what to include.
- OPT was given pricing but it has not been in the budget the last few years
  - o Deal is with the printer
    - Supervisor Keenan asked for more info on pricing
      - Senger will look into
    - Trustee Thomas thanked Communications Specialist for work
- Senger identified outlets used by Township
  - o Website
  - o Press releases
  - o E-Newsletter
  - o OP FYI
  - o News & Views
  - o Outreach through other Townships
- Trustee M Trybus ask if OPT can publish graphic showing tax amt received by Township

### **MANAGER REPORT**

- Youth Srv Rept
  - o A lot of outreach being done
  - o Intergovernmental agreement discussions occurring
  - o Considering name change for the Interventionist Program
    - Will bring to the board
  - o Report re missing contractors' reports
    - Supervisor Keenan indicated that contract should be void if responsibilities not met
      - Make sure language included in future contracts
    - Dir. Traficano will issue report on delinquencies and state that if not turned in funding can be cancelled
- Senior Services
  - o Delivery of service depends on providers
    - Changes will be reported
  - o ICMA Leadership Conference
    - Dir. Mahn participating
- Referenda for Annual Meeting Posting
  - o Community has until 3/1 for questions
- Branding
  - o Brochure/Website being worked on
- Culture and Climate
  - o OP Public Library Black Affinity Group
    - OPT staff invited, 4 staff have expressed interest
  - o OPT Black History Month participation
- Vacation
  - o Working on spending down by June 2022

### **Supervisor**

- Thanked staff for hard work during these times
- Communication among Board
  - o Board to identify best way to receive

### **Youth Services Committee (Trustee Onayemi)**

- Still in need of committee members
  - o River Forest [5 members]

- OP [4 members out of 9]
- Supervisor Keenan suggest OPT put out notice re: vacancy
- Trustee E Davis suggest provide Board with unified msg to disseminate

**CMHB (Trustee Trybus)**

- Suggest that CMHB can share with Youth Service how they mandate grantees report re funding
- Suggest Youth and CMHB have crossover services and should work together

**Senior Services (Trustee Thomas)**

- 2/16 meeting
- Dir. Mahn
  - In process of setting budget
  - Gerontology program with H.S
    - Mtg w/ universities and Dept of Aging
  - 50 yr anniversary of Nat'l senior nutrition
- Supervisor Keenan ask whether there are other Senior Srvc program with youth services
  - No infor
- Congregate dinning
  - State and Age Options will update when prog can open
  - Increase in food distribution

**ADJOURNMENT**

- Trustee Davis moved to adjourn at 8:01 p.m., Trustee M Trybus seconded the motion which passed unanimously.

**NEXT MEETING**

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting conducted electronically among Board members at 7:00 p.m. Tuesday, February 22, 2022, at 7 pm at the Township Office locate at 105 S. Oak Park, Ave, Oak Park, IL.

Respectfully submitted by  
and recorded in the office of

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DaToya Burtin-Cox, Township Clerk

Approved: