

**MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, OCTOBER 26, 2021, CONDUCTED IN-PERSON AND ELECTRONICALLY.**

**CALL TO ORDER AND ROLL CALL**

Clerk DaToya Burtin-Cox called the meeting to order at 7:03 p.m. and the meeting was conducted in-person and electronically. On the call of the roll the following participated: Supervisor Clarmarie Keenan, Trustees Margaret Trybus, Ade Onayemi, Tim Thomas, and Clerk DaToya Burtin-Cox. Township Manager, Gavin Morgan, Wendy Senger, Oak Park Township Communication Specialist, and Township Attorney, John Garofalo attended in-person. Trustee, Eric Davis, April Dugal of General Assistance, CMHB Executive Director, Cheryl Potts also participated in the meeting electronically.

**PUBLIC COMMENTS**

Public Comments were accepted by the Board regarding the status of Dr. Chapple-McGruder with the Village of Oak Park Department of Health from the following constituents:

Black Residents of Oak Park  
Eunice Hawkins  
Makesha Flournoy  
Deanna Barnes  
Jameel Abur-Rafia  
Wendy Daniels

**APPROVAL OF CONSENT AGENDA**

Trustee Tim Thomas moved to approve the Consent Agenda, including the modified Minutes of the October 26, 2021, Regular Board of Trustees Meeting, and Township bills for period of October 16, 2021 through November 5, 2021. Trustee Tim Thomas motioned to accept; Trustee Ade Onayemi seconded the motion which passed unanimously.

**AUDITOR REPORT**

Presented by Sikich LLP [Brian LeFevre]  
*\*copy available upon request*

**BRANDING PROJECT- CONSULTANT PRESENTATION**

Presentation by Nancy Morris, Branding Consultant

- Seeking decisions on:
  - o Key message [statement OPT will put forth eternally and internally re: what is OPT]
    - Board agreed to utilize term Social Services in messaging
  - o Logo
    - Board likes stacked wording in dark color font and image
    - Trustee Davis wants to see sample of design with size difference on the O, P, T
      - Suggested that Manger have Zoom with Trustee Davis to shows requested mockup of design
  - o Launch calendar
    - April 12 launch in line with Annual Town Meeting
    - Trustee Davis request status report at Board meeting
    - Attorney Garofalo inquire about the line item in budget for branding and website expense

**2021 PROPERTY TAX LEVY ORDINANCE**

Motion to accept the levy ordinance – Trustee Eric Davis

Tim Thomas seconded

Unanimous vote

- *Copy of Ordinance attached*

**WORKER’S COMPENSATION INSURANCE**

- New policy same as past policies
- Trustee M Trybus – motioned
- Trustee Tim Thomas – seconded
- Unanimous vote

**GENERAL ASSISTANCE MANUAL**

Manual raises amount to min dispersal req.

- Revisit of the Gen Assist rates

Gen. Assist. Fund balance can support increase

Adopted new handbook

- Gen. Assist. Recently received training on handbook

**Manager Report**

- North Blvd
  - o In contact with partners and clients
- Health Dept
  - o OPT won’t be impacted
    - Seeking more info
    - Soc. Svc will have call with village
  - o TOI Conference
    - Notice of policy changes
      - Check signing
      - FOIA
      - Open Mtg
  - o NIU – Needs Asses.
    - Mtg 11/10/21
      - Gen. expectations
      - Setting timeline
    - Focus Group quest being developed
  - o Good condition on Township expenses

**TOWNSHIP SUPERVISOR**

- G.A award [congratulations]
- TOI website training

**TRUSTEE LIASON COMMITTEE MEMBER**

- Trustee Margaret Trybus - CMHB
  - o Director Potts going good job
  - o Recruiting for Associate Director of Contracts
  - o FY’23 – Funding Cycle
    - Applications gone out
- Youth Comm.
  - o Appeal for committee volunteers
  - o Considering invitation to youth
    - Reviewing bylaws
  - o Trustee E. Davis recommend inviting OPRF student council to have a seat
- IGOV
  - o Trustee E. Davis report that 2 forums will be held in 2022
    - Sustainability forum in fall of 2022

**NEXT MEETING**

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting conducted electronically among Board members at 7:00 p.m. Tuesday, December 21, 2021 at 7 pm at the Township Office locate at 105 S. Oak Park, Ave, Oak Park, IL.

**ADJOURNMENT**

Trustee Margaret Trybus moved to adjourn at 9:20 p.m. Trustee Ade Onayemi seconded the motion which passed unanimously.

Respectfully submitted by  
and recorded in the office of

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DaToya Burtin-Cox, Township Clerk

Approved:

DRAFT