

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, APRIL 28, 2020, ELECTRONICALLY CONDUCTED

CALL TO ORDER AND ROLL CALL

Manager Morgan called the meeting to order at 7:05 p.m. Due to the Executive Order of the Governor, the meeting was conducted electronically via speakerphone. On the call of the roll the following participated: Trustees Margaret Trybus, Ade Onayemi, Eric Davis, Michelle Mbekeani-Wiley and Clerk Gregory White. Attorney John Garofalo, Senior Services Director Pamela Mahn and SPF Coordinator Kelly O'Connor also participated in the meeting.

APPROVAL OF CONSENT AGENDA

Trustee Onayemi moved to approve the Consent Agenda, including the Minutes of the April 14, 2020 Regular Board of Trustees Meeting, and Township bills for the period March 20, 2020 through April 3, 2020. Trustee Trybus seconded the motion which passed unanimously.

DISCUSSION OF FY2021 BUDGET

Manager Morgan gave a presentation to the Board on the upcoming Township Budgets for FY2021. As of now, we do not know the impact of the current pandemic situation on the budget revenues or expenditures. After reviewing the budget with the Financial Board Committee, Mr. Morgan recommended the projections given to the Board at the March 10 Board Meeting. He then shared study sheets with Board members for tentative revenues and expenditures, along with projections for each of the budgets. A question and answer period followed. The Board will need to approve the Tentative Budgets by May 12, for public hearing and adoption by June 23, 2020.

TOWNSHIP COVID-19 OPERATIONS

Manager Morgan reported on the Township's response to continue necessary services to citizens in response to the Governor's Executive Order for public safety and the Village of Oak Park's *Order to Shelter*.

The Township Offices are closed to walk-in traffic. Two staff maintain the front reception area and phones on a daily basis.

Most business is being conducted by phone or other electronic means, including the Assessor, Youth Services, and Community Mental Health Board.

Senior Services Director Pamela Mahn participated in the meeting and reported that volunteers are assisting staff in providing senior services to residents at their homes, including meals preparation and delivery. Caseworkers contact their clients via phone or email. Service delivery was noted as being prompt and efficient.

Mr. Morgan cited specific increases and improvements in services by staff. He and the Board commended staff members for their cooperation, dedication and outstanding efforts in serving the needs of the various groups in the community. Planning is underway for the gradual reactivation of services at the Township locations.

CLERK'S REPORT

Clerk White reminded officials to file their Statements of Economic Interest with the Cook County Clerk as required by statute. He also noted Budget timelines and procedures for passage and filing of the FY2021 Ordinance. Directives regarding the Annual Town Meeting have not yet been decided by the Governor's Office, and will be reported when available. There has been discussion of the effect of COVID-19 on voting procedures, but official guidelines or changes have not gone further at this point. Local events have been affected, including cancellation of *A DAY IN OUR VILLAGE* and *TOWNSHIP DAY* this year.

BRIEF REPORTS

Manager Morgan reported that the Youth Interventionist Program has been awarded a \$5,000 grant, in partnership with the OPRF Community Foundation.

SPF Coordinator Kelly O'Connor reported on community events and news in the recent weeks.

EXECUTIVE SESSION

Trustee Trybus moved to enter Executive Session at 8:16 p.m. to discuss a real estate matter. Trustee Davis seconded the motion which passed unanimously.

The Board returned to open session at 8:40 p.m.

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting, at 7:00 p.m. Tuesday, May 12, 2020, conducted electronically among Board members.

ADJOURNMENT

Trustee Davis moved to adjourn at 8:41 p.m. Trustee Onayemi seconded the motion which passed unanimously.

Respectfully submitted by
and recorded in the office of

Gregory White, Township Clerk

Approved: