

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, MAY 23, 2017, AT THE OAK PARK TOWNSHIP HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS

CALL TO ORDER AND ROLL CALL

Supervisor Keenan called the meeting to order at 7:06 p.m. On the call of the roll the following were present; Supervisor Clarmarie Keenan, Trustees Margaret Trybus, Ade Onayemi, Eric Davis and Clerk Gregory White. Township Manager Gavin Morgan was also present. Trustee Michelle Wiley was absent.

PUBLIC COMMENTS

Supervisor Keenan welcomed new members to the Board, and visitors Dara Soyaga, Veronica Richard and Deacon Wiley Samuels.

APPROVAL OF CONSENT AGENDA

Trustee Onayemi moved to approve the Consent Agenda, including the Minutes of the May 9, 2017 Public Hearing and Regular Board of Trustees Meeting, and Township bills for the period May 5, 2017 through May 19, 2017. Trustee Davis seconded the motion which passed unanimously.

APPROVAL OF RESOLUTION NAMING TOWNSHIP ATTORNEY

Trustee Davis moved to approve **RESOLUTION 2017-06, APPOINTING JOHN GAROFALO AS ATTORNEY FOR OAK PARK TOWNSHIP.** Trustee Onayemi seconded the motion which passed unanimously.

APPROVAL OF RESOLUTION HONORING MARY COZZENS FOR SERVICE TO THE TOWNSHIP

Trustee Trybus moved to approve **RESOLUTION 2017-09, COMMENDING MARY COZZENS FOR SERVICE AS TRUSTEE TO OAK PARK TOWNSHIP,** a copy of which is attached to and made a part of these minutes. Trustee Onayemi seconded the motion which passed unanimously.

APPROVAL OF RESOLUTION APPOINTING IMRF AUTHORIZED AGENT

Trustee Onayemi moved to approve **RESOLUTION 2017-08, APPOINTING JOHN E. NORTON, FINANCE DIRECTOR, AS THE AUTHORIZED AGENT FOR THE TOWNSHIP'S ACCOUNT WITH THE ILLINOIS MUNICIPAL RETIREMENT FUND.** Trustee Davis seconded the motion which passed unanimously.

APPROVAL OF RESOLUTION CHANGING THE AUTHORIZED SIGNATORIES FOR TOWNSHIP BANK ACCOUNTS

Trustee Onayemi moved to approve **RESOLUTION 2017-07, CHANGING THE AUTHORIZED SIGNATORIES FOR TOWNSHIP BANK ACCOUNTS.** Trustee Davis seconded the motion which passed unanimously.

APPROVAL OF YOUTH SERVICES CONTRACT WITH CONCORDIA UNIVERSITY FOR SMART PROGRAM

Youth Services Director John Williams, Dara Soyaga and Veronica Richard of Concordia University, and Deacon Wiley Samuels of Fellowship Community Services Inc./Friday Night Place attended the meeting to request Township funding and support for the *Summer Math and Reading Time (SMART)* Program.

This program is designed to engage approximately 60 at-risk middle school-aged students in real life literacy and math activities through meaningful, interactive and academically challenging learning experiences. The presenters explained the components, costs and evaluation of the program, which received recommendation from the Youth Services Committee. Consideration was also given for Township buses to provide student transportation to and from the Concordia Campus.

Trustee Onayemi moved to accept the recommendation of the Youth Services Committee and approve a contract with the Center for Literacy of Concordia University Chicago, in the amount of \$15,502, for the *SUMMER MATH AND READING TIME* (SMART) Program. Trustee Trybus seconded the motion which passed unanimously. The Board commended the YSC, Concordia, and Fellowship Christian Church for their efforts in creating this program and opportunity for youth.

CONSIDERATION OF NAMING SENIOR SERVICES DINING ROOM

Supervisor Keenan reported that Senior Services staff and the SCSC recommended naming the dining room area at the Senior Services Building in honor of retired Supervisor F. David Boulanger, for his past efforts in obtaining the new site. It was agreed that Manager Morgan draft a resolution for action at the next Board Meeting.

DAY IN OUR VILLAGE PARTICIPATION

Board members were encouraged to assist with the Township table at this year's *Day In Our Village* event on June 4. Supervisor Keenan, Trustees Trybus, Onayemi, Clerk White and Assessor EISaffar agreed to assist.

TOWNSHIP MANAGER'S REPORT

Manager Morgan reported that the HVAC system for Town Hall is near completion. The Wellness Program for employees is being reactivated, along with options for YMCA memberships. Mr. Morgan explained the Human Resources analysis to the new Trustees, and that the HR consultant will be giving further recommendations in the near future. Interviews are being conducted with applicants for the vacant SPS Grant Coordinator and Senior Services Assistant to the Director positions. Board Meeting Calendars were given to all Board members for future scheduling.

SUPERVISOR'S REPORT

Supervisor Keenan reported that employees were requested to submit three-word descriptions of Township services for use on business cards, and that an employee photo and art contest will be rolled out in the near future. The Strategic Planning session for the new Board is scheduled for 9 a.m. Saturday, June 17. The Supervisor also expressed guidelines to the Board for attendance and absentee procedures, use of Township website, and topics from the Township Officials of Illinois. All Board members were encouraged to spread the visibility of Township services and their value, and the transparency of Township government.

CLERK'S REPORT

Clerk White presented Certificates of Election to Board members from County Clerk David Orr, and explained the requirement for elected officials to be certified in online training for the Illinois Freedom of Information Act and Illinois Open Meetings Act.

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting, at 7:00 p.m. Tuesday, June 27, 2017, at the Oak Park Township Senior Services building, 130 S. Oak Park Ave., Oak Park, IL.

ADJOURNMENT

Trustee Davis moved to adjourn at 8:27 p.m. Trustee Onayemi seconded the motion which passed unanimously.

Respectfully submitted by
and recorded in the office of

Gregory White, Township Clerk

Approved: