

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, MAY 24, 2016, AT THE OAK PARK TOWNSHIP HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS

CALL TO ORDER AND ROLL CALL

Supervisor Boulanger called the meeting to order at 7:10 p.m. On the call of the roll the following were present:, Supervisor F. David Boulanger, Trustees Clarmarie Keenan, Ade Onayemi, Mary Cozzens, James Taglia, and Clerk Gregory White. Township Manager Gavin Morgan and Attorney John Garofalo were also present.

APPROVAL OF CONSENT AGENDA

Trustee Cozzens moved to approve the Consent Agenda, including the Minutes of the May 10, 2016, Public Hearing and Regular Board of Trustees Meeting, and Township bills for the period May 5, 2016 through May 20, 2016. Trustee Cozzens seconded the motion which passed unanimously.

APPROVAL OF ILLINOIS TOWNSHIP DAY PROCLAMATION

Supervisor Boulanger shared copies of a draft proposing September 21, 2016 as Illinois Township Day to celebrate the valued programs that the Township offers to over 50,000 citizens in Oak Park.

Trustee Cozzens moved to approve **RESOLUTION 2016-03: A PROCLAMATION DESIGNATING SEPTEMBER 21, 2016 ILLINOIS TOWNSHIP DAY IN OAK PARK TOWNSHIP**, a copy of which is attached to and made a part of these minutes. Trustee Keenan seconded the motion which passed unanimously.

APPOINTMENT OF YOUTH SERVICES COMMITTEE MEMBER

Trustee Onayemi moved to reappoint Tom Bilyk to a full three-year term on the Youth Services Committee. Trustee Keenan seconded the motion which passed unanimously.

USE OF SENIOR SERVICES MEETING ROOM

The Board discussed and reviewed the Township policy on the use of facilities by outside groups. The local chapter of Humanists requested use for a meeting and lecture series, which was deemed in accordance with the policy.

UPDATE ON HUMAN RESOURCES PLANNING

Manager Morgan reported that he, Supervisor Boulanger and Trustee Taglia met to discuss Township human resources needs and improvements. Trustee Taglia stated the need for periodic evaluation of Township goals and progress with clearly defined assessments. Mr. Morgan reported that Sikich Gardner and Co., Township auditors, have submitted a proposal for a human resources assessment for the Township, and he is obtaining two more proposals as well. Mr. Morgan also presented a draft of an HR Training Plan, aligned with the Township's Goals and Objectives, which the Board discussed. After a question and answer period, it was agreed that Mr. Morgan will continue to gather proposals, review strategies, and present recommendations to the Board.

DISCUSSION OF OPT IN DAY IN OUR VILLAGE PARTICIPATION

Supervisor Boulanger reported details of this year's *Day In Our Village* on Sunday, June 5. Board members were requested to host the Township table in Scoville Park from 11-6 p.m. Office Manager Angela Hill is the Township coordinator for the event.

YOUTH SERVICES COMMITTEE REPORT

Supervisor Boulanger reported that the Oak Park Public Library has signed the Intergovernmental Agreement for Youth Intervention. Tianna Hill has been hired as the new 3rd Youth Interventionist and will assume her duties on June 6.

COMMUNITY MENTAL HEALTH BOARD REPORT

Attorney Garofalo shared a Legal Opinion requested by Supervisor Boulanger regarding the feasibility study for the purchase and construction of real estate for CMHB offices and as a community center for housing several local mental health agencies. His report noted that the CMHB does not have the right to acquire property without Township Board approval and the approval of electors at a Special or Annual Town Meeting. Clerk White noted that the Board agreed to allow the CMHB to proceed with an IFF study at the previous meeting; Supervisor Boulanger stated that he wanted the clarity of a legal opinion with information given to CMHB members prior to undertaking the site study. Trustee Keenan, CMHB member and Board liaison, felt the study should be allowed to proceed as previously agreed before issuing legal warnings.

Trustee Keenan, also reported that the CMHB concluded its annual review of funded programs to ten local agencies, resulting with seven agencies passing standards, and three not in compliance. Management of the 1010 Lake St. Bldg. has offered a one-year lease extension to the CMHB. Alex Campbell has been hired as the designer for the CMHB Website. Requests for proposals from area agencies for contracts for programs will be reviewed in July, which is also being observed as Multicultural Mental Health month. Finally, the CMHB will be hosting an information booth at *Day In Our Village* on June 5.

SENIOR CITIZENS SERVICES COMMITTEE REPORT

Supervisor Boulanger reported that PACE will be conducting an audit of Senior Transportation Records, and that Director Desiree Scully-Simpkins and Pamela Mahn are reorganizing the Transportation Coordinator's position and responsibilities. *Celebrating Seniors Week* closed with a festive celebration, and a solution is being sought for caregivers' parking restrictions.

TOWNSHIP MANAGER'S REPORT

Manager Morgan reported that Oak Park Police and Fire Department personnel are receiving training for the use of NARCAN, which was approved by the Village Board to treat emergency cases as a heroin antidote. He also shared information sheets from the Heartland Alliance Program citing suggestions on how social and public services help end homelessness, along with statistics on homelessness in Oak Park and the western suburbs.

SUPERVISOR'S REPORT

Supervisor Boulanger reported that the Township Officials of Cook County Spring Meeting will be held at the William Tell Restaurant in Countryside on June 2, and encouraged Board members to attend. He also reported on IMPACT's work on a strategic plan on prevention of substance abuse among youth in the community. The updated Township newsletter/brochure will be distributed at the end of May. Ideas and participation were encouraged for Township in this year's Independence Day Parade on July 4.

IGOV REPORT

Trustees Taglia and Keenan reported that IGOV adopted the revised Mission Statement, composed by Trustee Keenan. Plans are being made for an assembly in October, 2016 on "Community Services Benchmarking", with more information to come. IGOV also hopes to publish an information page in a future Oak Park FYI Newsletter.

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting at 7:00 p.m. Tuesday, June 28, 2016, at the Oak Park Township Hall, 105 S. Oak Park Ave., Oak Park, IL.

ADJOURNMENT

Trustee Onayemi moved to adjourn at 8:50 p.m. Trustee Cozzens seconded the motion which passed unanimously.

Respectfully submitted by
and recorded in the office of

Gregory White, Township Clerk

Approved with correction: 6/28/2016