

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, JUNE 28, 2016, AT THE OAK PARK TOWNSHIP HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS

CALL TO ORDER AND ROLL CALL

Supervisor Boulanger called the meeting to order at 7:01 p.m. On the call of the roll the following were present:, Supervisor F. David Boulanger, Trustees Ade Onayemi, Mary Cozzens, James Taglia, and Clerk Gregory White. Township Manager Gavin Morgan and Attorney John Garofalo were also present.

ASSESSOR'S REPORT

Assessor Ali Elsaffar reported on resident tax bills, which averaged a 7.5% increase over the past year. He noted that the main increase came from D200 OPRFHS, with a 19.92% increase. He also shared an information sheet on tax levies for government units serving Oak Park, and noted that his office will assist taxpayers with inquiries.

APPROVAL OF CONSENT AGENDA

Trustee Taglia moved to approve the Consent Agenda, including the Minutes of the May 24, 2016, Regular Board of Trustees Meeting, and Township bills for the period May 21, 2016 through June 23, 2016. Trustee Onayemi seconded the motion which passed unanimously.

APPROVAL OF PREVAILING WAGE RATE RESOLUTION

Trustee Cozzens moved to approve the **2016 PREVAILING WAGE RATE RESOLUTION**, as required by Illinois statute. Trustee Onayemi seconded the motion which passed unanimously. A copy of the resolution is attached to and made a part of these minutes.

DISCUSSION RE: HVAC SYSTEM FOR TOWNSHIP HALL

Manager Morgan requested Board approval for emergency replacement of two of the Township Hall's HVAC units, which were not working at all and resulting in discomfort to staff. Discussion followed on energy effective methods for replacement. It was the consensus of the Board to publish requests for proposals for the entire HVAC system, and to utilize portable air conditioning units as a temporary solution.

DISCUSSION OF TRUSTEE LIAISON ASSIGNMENTS

Board members discussed Trustee Liaison assignments to Township Boards and Committees, and agreed that the assignments remain the same for the remainder of the Board's terms.

YOUTH SERVICES CONTRACT POLICY

Supervisor Boulanger shared copies of a draft of a policy on Township contracted youth services with Board members. He will then discuss the criteria with Youth Services Director John Williams, for further consideration by the YSC and then Township Board.

DISCUSSION OF PARKING LOT AGREEMENT WITH MAYA DEL SOL

Trustee Cozzens requested consideration of the Township's agreement with Maya del Sol Restaurant for use of the Township's parking lot during weekend and evening hours. She suggested offering a bid process, in fairness to other restaurants, for use for valet parking. More information will be shared at the July 26 Board Meeting.

UPDATE ON HUMAN RESOURCES PLANNING

Manager Morgan reported on the status of Human Resources Planning for the Township, including a proposal for a Human Resources Needs Assessment from GovHR USA, detailing the methodology and scope of work explained in detail; and *People Insight: An Employee Job Satisfaction and Engagement Survey Service* for interviewing Township employees through a survey. More information will be provided as the project begins in the near future.

YOUTH SERVICES COMMITTEE REPORT

Supervisor Boulanger reported that all local governmental bodies have signed the *Intergovernmental Agreement for Youth Intervention.*, for a two-year period.

COMMUNITY MENTAL HEALTH BOARD REPORT

Supervisor Boulanger reported that he sent the Legal Opinion on CMHB purchase of real estate property to CMHB Executive Director Lisa DiVivo. Trustee Cozzens noted that this was not the mode of communication as agreed at the last Board Meeting. Supervisor Boulanger stated that his action was proactive in clearly presenting the legalities of the issue, and for the Town Board to provide careful oversight of the funding of the CMHB Budget.

SENIOR CITIZENS SERVICES COMMITTEE REPORT

Trustee Cozzens, liaison to the SCSC, reported on communications from Senior Services Director Desiree Scully-Simpkins. *Farmers' Market* coupons will begin being distributed at the Senior Lunch Program site to seniors within income limits. Staff is carefully updating an "At Risk" list of clients, due to medical or other conditions, to be monitored during periods of extreme heat and other weather conditions. *AgeOptions* is requiring preparation of meals for special needs clients, such as gluten-free or diabetic.

TOWNSHIP MANAGER'S REPORT

Manager Morgan reported that PACE auditors have examined Senior Transportation file. Senior Services Director Scully-Simpkins submitted a plan for remediation for duties and procedures of the Transportation Administrator, which was well-received by PACE. Also, interviews have been scheduled for applicants for the position. General Assistance statistics for the previous month were shared..

SUPERVISOR'S REPORT

Supervisor Boulanger reported on plans for Township participation in the July 4 Independence Day Parade, including the Supervisor, Assessor Elsaffar, and Office Manager Angela Hill and her family. The new Senior Meals truck will be featured. The VOP Joint Review Board will be meeting Thursday, June 28, regarding Tax Increment Funding Reports. Manager Morgan will attend the meeting.

CLERK'S REPORT

Clerk White reported that the Township's Budgets for FY207 has been filed with the Cook County Clerk's Office. Technical problems have occurred with the Illinois Attorney General's website for FOIA/OMI training and have yet to be resolved. A representative of Cook County Clerk David Orr's staff has requested to attend the July 26 Board Meeting and address the need for election judges and recruitment.

IGOV REPORT

Trustees Taglia reported on the IGOV meeting held on June 25, including discussion on IGOV details being printed in an upcoming FYI Newsletter, which some in Village administration have objected to. Planning continues for an all-government assembly in October, and TIF matters were also discussed.

FOR THE GOOD OF THE ORDER

Trustee Onayemi reminded the Board that a vacancy needs to be filled on the Youth Services Committee, and encouraged interested citizens to apply..

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting at 7:00 p.m. Tuesday, July 26, 2016, at the Oak Park Township Hall, 105 S. Oak Park Ave., Oak Park, IL.

ADJOURNMENT

Trustee Onayemi moved to adjourn at 9:08 p.m. Trustee Taglia seconded the motion which passed unanimously.

Respectfully submitted by
and recorded in the office of

Gregory White, Township Clerk

Approved: 7/26/2016