

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, JULY 26, 2016, AT THE OAK PARK TOWNSHIP HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS

CALL TO ORDER AND ROLL CALL

Supervisor Boulanger called the meeting to order at 7:04 p.m. On the call of the roll the following were present:, Supervisor F. David Boulanger, Trustees Clarmarie Keenan, Ade Onayemi, Mary Cozzens, James Taglia, and Clerk Gregory White. Township Finance Director Jack Norton and Attorney John Garofalo were also present.

PUBLIC COMMENTS

Lonnie Beasley of the Cook County Clerk's Office introduced himself as the new Field Representative serving Oak Park Township. He informed the Board of upcoming dates and deadlines for the November General Election and requested the help of Board members in soliciting new Election judges. The Board thanked him for his presentation.

APPROVAL OF CONSENT AGENDA

Trustee Onayemi moved to approve the Consent Agenda, including the Minutes of the June 28, 2016, Regular Board of Trustees Meeting, and Township bills for the period June 24, 2016 through July 21, 2016. Trustee Cozzens seconded the motion which passed unanimously, except for Trustee Keenan, who abstained because she was not present for the meeting.

APPOINTMENT OF YOUTH SERVICES COMMITTEE MEMBER

Trustee Onayemi, liaison to the YSC, moved to appoint Carol Young to a full three-year term on the Youth Services Committee. Trustee Cozzens seconded the motion which passed unanimously.

APPROVAL OF YOUTH SERVICES CONTRACT POLICY

Supervisor Boulanger presented a draft of the proposed contract policy, stating the criteria for contracted programs as previously discussed by the Board. Trustee Onayemi then moved to approve the **ADVISORY COMMITTEES AND CMHB POLICY, amended with added criteria for consideration of Youth Services Contracts**, a copy of which is attached to and made a part of these minutes. Trustee Taglia seconded the motion which passed unanimously.

DISCUSSION RE: HVAC SYSTEM FOR TOWNSHIP HALL

Supervisor Boulanger reported that he, Manager Morgan and Trustee Onayemi reviewed proposals for replacement of the Township Hall's HVAC system, including solar alternatives for energy efficiency. After investigation of designs and costs, it was deemed that a new gas fueled HVAC would be the most cost efficient and feasible choice. It was the consensus of the Board to have Manager Morgan solicit requests for proposals for a new system and then to choose from the bids submitted.

YOUTH SERVICES COMMITTEE REPORT

Trustee Onayemi, liaison to the YSC, reported that Committee members have scheduled a retreat for August 3.

COMMUNITY MENTAL HEALTH BOARD REPORT

Trustee Keenan, CMHB member and liaison, reported that record keeping issues with agencies Thrive and Hephzibah have been rectified. Requests for proposals are being solicited for a Community Needs Assessment on substance abuse and senior substance abuse, which will hopefully begin this fall. The CMHB has finished the cycle of RFPs for infrastructure work and funding for local agencies. They also may receive training from the OPRF Community Foundation on the grant writing process.

SENIOR CITIZENS SERVICES COMMITTEE REPORT

Trustee Cozzens, liaison to the SCSC, reported on communications from Senior Services Director Desiree Scully-Simpkins. Both a new full-time and part-time case manager have been hired to begin work on August 15. Final interviews for the position of Senior Transportation Coordinator are underway and a hiring should be done by August 15.

TOWNSHIP MANAGER'S REPORT

Finance Director Jack Norton gave the Manager's Report due to the absence of Manager Gavin Morgan. He reported that no other restaurants in the area other than Maya del Sol have an interest in using the Township parking lot for evening valet parking. He added that charging businesses for parking would not be in compliance with the Township's tax-exempt status. Board members requested communication with our insurance carrier regarding liability issues, and an update on security lighting. Copies of a timeline and procedures for the *Employee Satisfaction and Engagement Survey* were shared with Board members. An open house and other activities are planned for September 21, Celebrating Illinois Townships Day.

IGOV REPORT

Trustee Taglia reported that the next IGOV Assembly is scheduled for October 29. Trustee Keenan and Jim Gates are composing an information article for the next *FYI Newsletter*. Also, members discussed using local realtors as a resource for promoting living in Oak Park.

SUPERVISOR'S REPORT

Supervisor Boulanger reported that the federal grant report, required for the SPF-PFS Grant to prevent underage alcohol use, has been submitted and seems to be in order. The July 4 Parade was well attended and Township staff and officials participated. A forum on practical advice on the health of properties will be held, and the next Council of Governments Meeting is scheduled for August 3. State Representative Camille Lilly is hosting a Human Services Conference on August 12, and April Dugal, Oak Park Township General Assistance Director, is hosting a Township Social Workers' Conference on August 31.

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting at 7:00 p.m. Tuesday, August 23, 2016, at the Oak Park Township Hall, 105 S. Oak Park Ave., Oak Park, IL.

ADJOURNMENT

Trustee Cozzens moved to adjourn at 8:43 p.m. Trustee Taglia seconded the motion which passed unanimously.

Respectfully submitted by
and recorded in the office of

Gregory White, Township Clerk

Approved: 8/23/2016