

COMMUNITY MENTAL HEALTH FUND

The ***Community Mental Health Fund*** accounts for all revenues and expenditures used to finance the Community Mental Health Board's support of services and programs in the area of Mental Health, Developmental Disabilities and Alcohol & Substance Abuse. The primary revenue source for this Fund is property taxes.

PROGRAM SUMMARY and ORGANIZATIONAL CHART COMMUNITY MENTAL HEALTH

Administration:

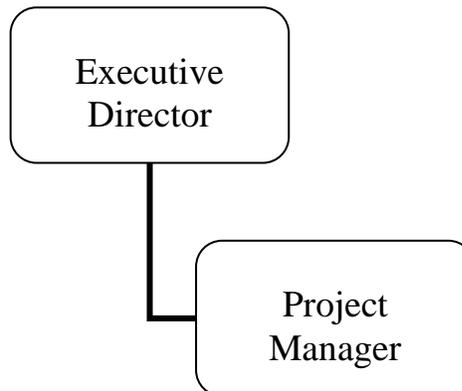
100.000 CMH Administration

Contractual Services:

700.210 –
700.740 Funded Agency Services

Other Costs and Charges

700.950



**Total Number of
Positions
2.0**

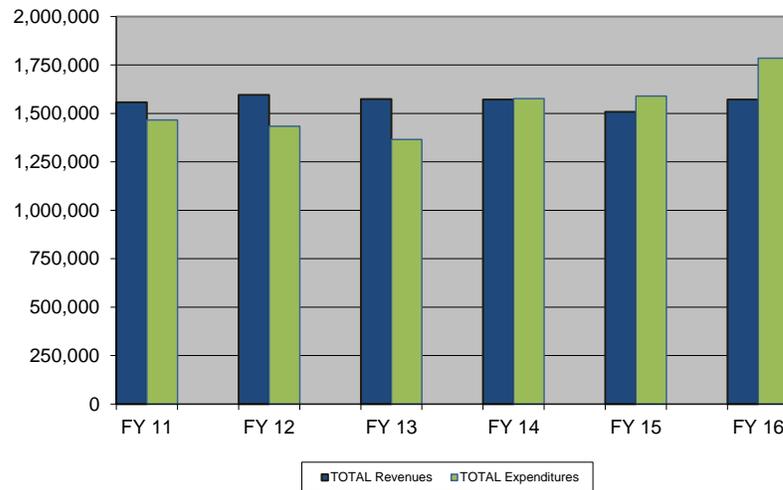
**FULL TIME EQUIVALENT POSITIONS
COMMUNITY MENTAL HEALTH**

Position Title	FY 14 Actual	FY 15 Budget	FY 15 Actual	FY 16 Budget
Executive Director	1	1	1	1
Project Coordinator	1	1	1	1
Total	2.0	2.0	2.0	2.0

Total Salaries \$161,139

**STATEMENT OF COMMUNITY MENTAL HEALTH FUND
REVENUES BY SOURCE AND EXPENDITURES BY FUNCTION
LAST FIVE YEARS**

	FY 11 Actual	FY 12 Budget	FY 13 Actual	FY 14 Actual	FY 15 Actual	FY 16 Budget
Revenues:						
Property Taxes	1,336,371	1,410,293	1,466,081	1,476,817	1,461,926	1,492,446
Other Taxes	104,577	115,564	69,940	70,141	78,473	62,420
Interest	5,783	4,022	6,147	6,374	(41,545)	6,565
Other Revenue	0	407	0	0	0	0
Intergovernmental	110,911	65,374	32,325	18,258	9,580	10,000
TOTAL Revenues	1,557,642	1,595,660	1,574,493	1,571,590	1,508,434	1,571,431
Expenditures:						
Administration	321,417	311,032	298,094	319,411	304,167	320,001
Contractual Programs	1,090,037	1,090,660	1,038,504	1,245,943	1,268,378	1,454,034
Other Charges	49,294	32,327	28,900	10,984	10,374	11,200
Capital Outlay	5,480	0	0	0	6,987	0
TOTAL Expenditures	1,466,228	1,434,019	1,365,498	1,576,338	1,589,906	1,785,235
Excess (deficiency) of revenues over expenditures	91,414	161,641	208,995	(4,749)	(81,472)	(213,804)
Fund Balances, Beginning 4/1	1,070,719	1,162,133	1,323,774	1,532,769	1,528,021	1,446,549
Fund Balances, Ending 3/31	1,162,133	1,323,774	1,532,769	1,528,021	1,446,549	1,232,745
Total Net Increase (Decrease) in Fund Balance	91,414	161,641	208,995	(4,749)	(81,471)	(213,804)



COMMUNITY MENTAL HEALTH FUND BUDGET HIGHLIGHTS

MISSION STATEMENT

The Community Mental Health Board (CMHB) of Oak Park Township is a local taxing body established through referendum in 1973, whose mission is to enhance the mental health and developmental potential of Oak Park residents; establish an appropriate continuum of community support services; and manage local resources in a fiscally responsible manner.

COMMUNITY MENTAL HEALTH BOARD

The Community Mental Health Board (CMHB) of Oak Park Township was created in 1973 through the passage of a township referendum which created a taxing body to serve as the Local Mental Health Authority (708 Board: named after the number of the Illinois House of Representatives resolution that authorized Community Mental Health Boards). The CMHB's authority is defined in Illinois statute 405ILCS 20/, and it is charged with planning, developing, coordinating, evaluating, and funding services for persons with mental illnesses, alcohol or other drug dependence disorders, and developmental disabilities. The CMHB is comprised of nine Oak Park residents who are appointed by the Oak Park Township Supervisor and Board of Trustees. One Oak Park Township Trustee serves on the CMHB as a liaison between the Boards. The CMHB is responsible for hiring staff to carry out the duties of the Board, and for the authorization of expenditures from the Community Mental Health Fund.

SERVICES

CMHB contracts with community agencies that provide programs and services for mental health, developmental disability, and substance use disorders and supports a comprehensive array of community-based programs which are cost effective, systematically evaluated, and responsive to evolving community needs. In FY 16, the CMHB will fund 16 agencies and 32 programs, as well as award 22 infrastructure grants and special initiative funding from the Program Development line item. Agencies will receive continued support from the CMHB and the increase in Program Development will help CMHB continue to support agencies and target new and special initiatives from the Three Year Strategic Plan in the following areas: 1. Strengthening the information and referral system; 2. Reducing stigma, 3. Improving service and system outcomes; 4. Supporting evidence based strategies to target youth substance abuse; 5. Increasing supportive services for disabled youth 22 years and older; and 6. Improving service outcomes for minority residents.

CMHB funding either fully or partially supports individuals without insurance, inadequate insurance, and those in need of a sliding fee scale to access services.

CMHB funds may support services which are not covered by insurance or state funding. CMHB funds do not supersede state or insurance funding, nor supplement Medicaid. CMHB funds are utilized to provide or to support services where there are gaps in funding. CMHB regularly evaluates the expenditure of funding for services to ensure prudent oversight of local tax dollars.

REVENUE AND EXPENDITURES

Revenue for the Community Mental Health Fund includes funds from property taxes, personal property replacement taxes, tax increment financing (TIF) district distributions and interest. These revenues fall into the revenue categories: Taxes, Use of Money and Property, Intergovernmental, Charges for Services and Miscellaneous. An explanation of these categories is found in the section titled Township Revenue Descriptions, Assumptions and Projections. The CMHB also receives matching funds from the Illinois Department of Healthcare and Family Services as a federal match for Medicaid services.

Administration

The FY 16 budget for CMHB Administration increased 0.1% from FY 15. Personnel and Fringe expenses were increased by 0.3%. The Operating Costs and Services were decreased by 0.2%. The policy of the CMHB Board is to maintain a 20% overall Administration Cost and that was budgeted in FY 16 at 17.9%.

Other Costs and Charges

Other Costs and Charges had a 7.1% reduction from the FY 15 budget to FY 16. Processing expenses associated with the Local Funds Initiative (Medicaid) matching funds from Illinois' HFS (Healthcare and Human Services) continued to decrease. The State of Illinois' policy to uncap Medicaid billings from the partner agencies has reduced their dependence on CMHB to pay for Medicaid clients while increasing the need for CMHB to cover non-Medicaid clients and services. The Network of Care (NOC) Behavioral Health and Developmental Disabilities website will continue through FY 16. CMHB will also continue streamlining the website for grant application, report uploading, and data collection by enhancing some software support features and maintaining a training/helpdesk assistance contract.

Agency Contracts

Agency funding, other than Program Development Expansion, will increase in FY 16 by \$6,541 or 0.5% from FY 15 levels. Program Development Expansion will decrease by \$9,932 or 4.5% in FY 16 from FY 15 levels. CMHB will continue to include a Program Development line item for all agencies that can be used for "safety net" funding or infrastructure needs as well as addressing the priority needs identified in CMHB's One and Three Year Strategic Plans.

Fund Balance

The CMHB's budgeted Fund Balance for FY 16 is slightly over the CMHB Fund Balance Policy (6-8 months of operating funds) at 69.1% of expenditures or 8.3 months.

Three Year Projections

With the stated revenue and expenditure projections, the Administrative Cost and Fund Balance Policies should remain around 20% and 70% respectively.

CMHB HIGHLIGHTS

Current needs of behavioral health and developmentally disabled consumers residing in Oak Park and the ability of agencies to provide these services drive the priorities of the CMHB. In FY 16, the CMHB will continue to address the six goals laid out in its strategic plan:

1. Achieve and improve on an effective information and referral system.
2. Educate the community on mental health/developmental disability conditions through anti-stigma initiatives and advocacy.
3. Develop and implement quality system- and service-focused outcome measurements and strengthen the youth and family, homeless, developmental disabilities, and underserved populations' systems-focused outcomes by enhancing services, improving care coordination and linkage.
4. Reduce youth alcohol and substance abuse through evidence based strategies.
5. Expand supportive and social/recreational services for persons with developmental disabilities over the age of 22.
6. Enhance effective services/outcomes for minority populations.

The CMHB continues to support or facilitate a variety of programmatic and service initiatives. The CMHB will also address any gaps in services identified in the Needs Assessment. Special Initiatives through the Program Development line item will address:

- Infrastructure and technology needs of agencies to be competitive and able to compete for contracts due to the statewide changes around integrated healthcare and electronic records due to mandates of the Affordable Care Act, as well as to improve access and quality of care.
- Mental health and developmental disability anti stigma educational campaigns targeted at individuals, healthcare, employers, and housing
- Focus groups, an advisory board, and best practice initiatives to improve mental health outcomes and access to information, as well as culturally competent care for minorities.
- Affordable and local specialized substance use and co-occurring mental health treatment for youth.
- Expanding transitional opportunities for youth with developmental disabilities who are exiting school and transitioning to adult services.

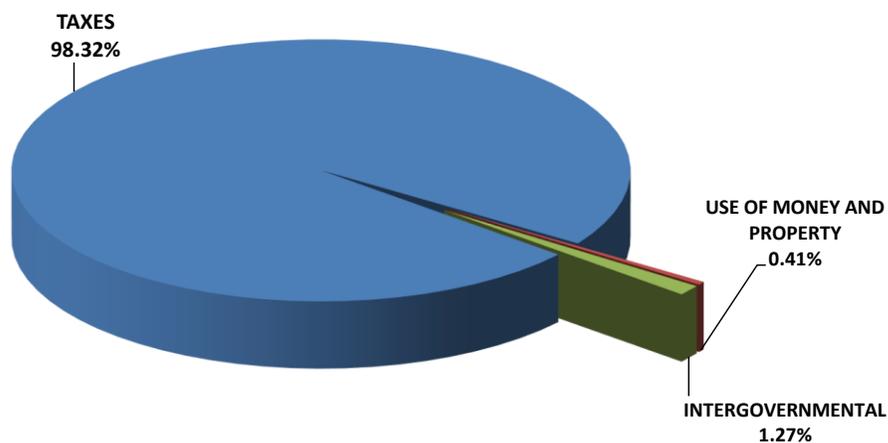
COMMUNITY MENTAL HEALTH PERFORMANCE MEASURES

Township Goals can be found in the Introduction Section, FY 16 Oak Park Township Policy Statements, Mission, Goals and Objectives, pp. 28-31.

Performance Measure	Township Goal	FY 14 Actual	FY 15 Budget	FY 15 Est. Actual	FY 16 Budget
Outputs:					
Agencies CMHB contracted with	Service Quality I A/B	14	15	15	16
Total number of programs and services supported in the following categories:	Community Needs II A	31	32	32	32
<i>Mental health</i>		14	16	16	16
<i>Substance use disorder</i>		1	1	1	1
<i>Developmental disabilities</i>		12	11	11	11
<i>Prevention</i>		4	4	4	4
Total number of unduplicated Oak Park residents served:	Community Needs II A	3,197	2,550	4,415	2,750
<i>Mental health</i>		2,083	2,000	1,871	2,000
<i>Substance use disorder</i>		48	50	35	50
<i>Developmental disabilities</i>		300	300	316	300
<i>Prevention</i>		766	500	2,193	700
Total number of service hours provided:	Community Needs II A	30,434	30,000	26,009	30,000
<i>Mental health</i>		14,902	14,500	11,856	14,500
<i>Substance use disorder</i>		412	350	442	400
<i>Developmental disabilities</i>		11,616	12,400	10,451	12,000
<i>Prevention</i>		3,504	2,750	3,260	3,000

**ANTICIPATED REVENUE TO BE RECEIVED IN FY 16
COMMUNITY MENTAL HEALTH FUND**

		FY 14	FY 15	FY 15	FY 16
		Actual	Budget	Estimated	Budget
Community Mental Health Revenue - 700-000.000					
TAXES					
304.000	Property Taxes	1,476,817	1,484,864	1,461,926	1,492,446
306.000	Personal Property Replacement Tax	44,201	42,000	42,227	42,420
331.000	Tax Increment Financing (TIF)	25,940	20,000	36,246	20,000
	TOTAL TAXES	1,546,958	1,546,864	1,540,399	1,554,866
USE OF MONEY AND PROPERTY					
320.000	Interest	6,374	6,500	5,705	6,565
	TOTAL USE OF MONEY AND PROPERTY	6,374	6,500	5,705	6,565
State and Federal					
325.002	Local Funds Initiative	18,258	20,000	9,580	10,000
	TOTAL State and Federal	18,258	20,000	9,580	10,000
	TOTAL INTERGOVERNMENTAL	18,258	20,000	9,580	10,000
MISCELLANEOUS					
325.000	Miscellaneous	0	0	0	0
	TOTAL MISCELLANEOUS	0	0	0	0
OTHER REVENUE					
389.000	Extraordinary Gain (Loss)	0	0	(47,250)	0
	TOTAL OTHER	0	0	(47,250)	0
TOTAL CMH REVENUE		1,571,590	1,573,364	1,508,434	1,571,431



**TOTAL
\$1,571,431**

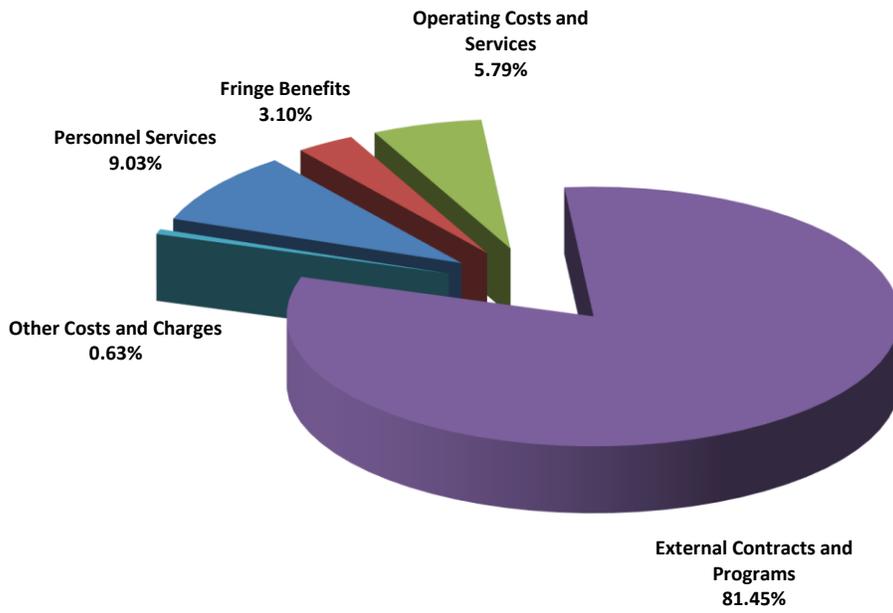
**TOTAL FY 16 BUDGETED EXPENDITURES
COMMUNITY MENTAL HEALTH FUND**

		FY 14	FY 15	FY 15	FY 16
		Actual	Budget	Estimated Actual	Budget
COMMUNITY MENTAL HEALTH FUND 700					
100.000	CMH ADMINISTRATION				
	Personnel Services				
400.100	Employee Salaries	<u>149,248</u>	<u>157,979</u>	<u>157,979</u>	<u>161,139</u>
	TOTAL Personnel Services	149,248	157,979	157,979	161,139
	Fringe Benefits				
500.000	FICA Expense	10,863	12,085	11,407	11,635
510.000	Illinois Municipal Retirement Fund (IMRF)	14,518	15,071	14,783	14,196
550.000	Health and Life Insurance	<u>37,135</u>	<u>30,837</u>	<u>28,336</u>	<u>29,600</u>
	TOTAL Fringe Benefits	62,516	57,993	54,526	55,431
	Operating Costs and Services				
600.102	Audit	4,791	4,525	4,470	4,700
600.124	Board and Committee Expenses	472	0	0	500
600.126	Non-capital Furniture, Equipment & Maint.	7,001	5,000	3,104	5,000
600.128	Office Supplies	1,277	1,250	1,316	1,750
600.136	Dues and Subscriptions	7,278	7,300	7,301	5,955
600.137	Duplication and Printing	10	2,000	2,011	2,000
600.163	Insurance	1,192	1,312	3,305	3,500
600.172	Legal	372	1,000	817	1,000
600.206	Professional Consultation	35,244	24,400	25,175	26,800
600.230	Rent	26,599	27,926	28,192	28,005
600.244	Telephone	4,767	5,000	4,799	5,000
600.252	Unemployment Compensation	9,499	5,000	0	0
600.255	Utilities	1,015	1,200	1,088	1,308
600.257	Professional Development	6,972	8,000	7,175	8,000
600.262	Workers Compensation	405	445	142	413
600.300	Miscellaneous	<u>755</u>	<u>9,263</u>	<u>2,767</u>	<u>9,500</u>
	TOTAL Operating Costs and Services	107,649	103,621	91,662	103,431
TOTAL CMH Administration		319,413	319,593	304,167	320,001

		FY 14	FY 15	FY 15	FY 16
		Actual	Budget	Estimated	Budget
External Contracts and Programs					
700.210	Aspire				
790.000	Programs	<u>16,000</u>	<u>-</u>	<u>-</u>	<u>-</u>
	TOTAL Aspire	16,000	-	-	-
700.220	Pillars				
790.000	Programs	<u>51,031</u>	<u>53,750</u>	<u>45,754</u>	<u>53,750</u>
	TOTAL Pillars	51,031	53,750	45,754	53,750
700.240	Community Support Service				
790.000	Programs	<u>178,539</u>	<u>172,384</u>	<u>138,539</u>	<u>152,384</u>
	TOTAL Community Support Service	178,539	172,384	138,539	152,384
700.300	Thrive				
790.000	Programs	<u>214,036</u>	<u>227,619</u>	<u>185,348</u>	<u>238,162</u>
	TOTAL Thrive	214,036	227,619	185,348	238,162
700.450	National Alliance for Mentally Ill (NAMI)				
790.000	Programs	<u>91,146</u>	<u>105,830</u>	<u>102,690</u>	<u>109,805</u>
	TOTAL National Alliance for Mentally Ill	91,146	105,830	102,690	109,805
700.475	Oak/Leyden Developmental Services				
790.000	Programs	<u>124,800</u>	<u>169,800</u>	<u>161,683</u>	<u>149,150</u>
	TOTAL Oak/Leyden Developmental Services	124,800	169,800	161,683	149,150
700.485	Oak Park Township Senior Services				
790.000	Programs	<u>38,294</u>	<u>44,000</u>	<u>44,000</u>	<u>44,000</u>
	TOTAL OP Township Senior Services	38,294	44,000	44,000	44,000
700.510	West Suburban PADS				
790.000	Programs	<u>34,344</u>	<u>37,000</u>	<u>37,000</u>	<u>37,000</u>
	TOTAL West Suburban PADS	34,344	37,000	37,000	37,000
700.520	Parenthesis				
790.000	Programs	<u>70,383</u>	<u>83,000</u>	<u>55,289</u>	<u>72,000</u>
	TOTAL Parenthesis	70,383	83,000	55,289	72,000
700.530	Program Development				
771.000	Program Expansion	<u>212,866</u>	<u>221,714</u>	<u>200,166</u>	<u>231,646</u>
	TOTAL Program Development	212,866	221,714	200,166	231,646
700.600	Sarah's Inn				
790.000	Programs	<u>27,491</u>	<u>34,400</u>	<u>34,297</u>	<u>30,100</u>
	TOTAL Sarah's Inn	27,491	34,400	34,297	30,100

		FY 14	FY 15	FY 15	FY 16
		Actual	Budget	Estimated	Budget
700.615	Seguin Services Inc.				
790.000	Programs	<u>36,483</u>	<u>41,320</u>	<u>40,794</u>	<u>60,215</u>
	TOTAL Seguin Services, Inc.	36,483	41,320	40,794	60,215
700.670	Thresholds				
790.000	Programs	<u>99,990</u>	<u>75,000</u>	<u>55,612</u>	<u>75,000</u>
	TOTAL Thresholds	99,990	75,000	55,612	75,000
700.720	Way Back Inn				
790.000	Programs	<u>45,000</u>	<u>44,000</u>	<u>43,812</u>	<u>43,011</u>
	TOTAL Way Back Inn	45,000	44,000	43,812	43,011
700.730	Children's Clinic				
790.000	Programs	<u>5,540</u>	<u>5,000</u>	<u>5,000</u>	<u>13,000</u>
	Total Children's Clinic	5,540	5,000	5,000	13,000
700.735	Minority Behavioral Health/TASC Care				
790.000	Programs	<u>-</u>	<u>84,429</u>	<u>81,293</u>	<u>84,811</u>
	Total MBH/TASC Care	-	84,429	81,293	84,811
700.740	Trauma Informed Care				
790.000	Programs	<u>-</u>	<u>38,315</u>	<u>37,102</u>	<u>-</u>
	Total Trauma Informed Care	-	38,315	37,102	-
700.745	Presence				
790.000	Programs	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,000</u>
	Total Presence	-	-	-	50,000
700.750	Opportunity Knocks				
790.000	Programs	<u>-</u>	<u>-</u>	<u>-</u>	<u>10,000</u>
	Total Opportunity Knocks	-	-	-	10,000
TOTAL External Contracts and Programs		1,245,943	1,437,561	1,268,378	1,454,034
700.950	CMH OTHER COSTS AND CHARGES				
964.000	Local Funds Initiative	<u>1,375</u>	<u>2,400</u>	<u>659</u>	<u>1,200</u>
968.000	Website/Network of Care	<u>9,609</u>	<u>9,659</u>	<u>9,715</u>	<u>10,000</u>
TOTAL CMH Other Costs and Charges		10,984	12,059	10,375	11,200
990.700	CAPTIAL OUTLAY-CMH B				
902.000	Capital Furniture and Equipment	<u>-</u>	<u>6,987</u>	<u>6,987</u>	<u>-</u>
TOTAL Capital Outlay-CMHB		-	6,987	6,987	-
TOTAL COMMUNITY MENTAL HEALTH		1,576,340	1,776,200	1,589,906	1,785,235

**COMMUNITY MENTAL HEALTH FUND
SUMMARY BY EXPENDITURE CATEGORY**



**TOTAL
\$1,785,235**