

MINUTES OF THE REGULAR MEETING OF THE OAK PARK TOWNSHIP BOARD OF TRUSTEES HELD TUESDAY, AUGUST 23, 2016, AT THE OAK PARK TOWNSHIP HALL, 105 SOUTH OAK PARK AVENUE, OAK PARK, ILLINOIS

CALL TO ORDER AND ROLL CALL

Supervisor Boulanger called the meeting to order at 7:05 p.m. On the call of the roll the following were present: Supervisor F. David Boulanger, Trustees Clarmarie Keenan, Mary Cozzens, James Taglia, and Clerk Gregory White. Township Finance Director Jack Norton and Attorney John Garofalo were also present. Trustee Ade Onayemi was absent.

APPROVAL OF CONSENT AGENDA

Trustee Taglia moved to approve the Consent Agenda, including the Minutes of the July 26, 2016, Regular Board of Trustees Meeting, and Township bills for the period July 22, 2016 through August 18, 2016. Trustee Cozzens seconded the motion which passed unanimously.

PRESENTATION AND ACCEPTANCE OF ANNUAL FINANCIAL REPORT (CAFR)

Brian LeFevre of Sikich LLP presented the Comprehensive Annual Financial Report for Oak Park Township for FY2016. He explained the procedures, management discussion and analysis, financial statements, fund balances, and statements of revenues and expenditures. Mr. LeFevre stated that the audit team had issued an unqualified opinion of the Township's financial statements. He commended the Township for being in sound financial condition and noted that the Township again was the recipient of the *Government Finance Officials Award for Excellence*. A question and answer period followed. Trustee Taglia then moved to accept the Comprehensive Annual Financial Report for FY2016 as prepared by Sikich LLP. Trustee Keenan seconded the motion which passed unanimously.

A copy of the report/audit is available for inspection in the Clerk's Office.

CONSIDERATION OF AMENDED ADVISORY COMMITTEES AND CMHB POLICY

Supervisor Boulanger presented a draft of the proposed amended Advisory Committees and CMHB Policy, stating the criteria for changes and to be in accordance with Illinois statutes. The Board discussed the proposed policy and will take action on it at the next Board meeting.

DISCUSSION OF LIVING WAGE ORDINANCE

Board members discussed the Proposed Village of Oak Park Living Wage Ordinance. Manager Morgan reported that all Township employees are being paid the proposed \$12 per hour minimum wage. Discussion was held whether the Township should consider a similar ordinance, or include a living wage statement in requests for proposals. Attorney Garofalo will research the topic and advise the Board on options.

AVAILABILITY OF HEROIN ANTIDOTE TO THE PUBLIC

Trustee Taglia expressed a desire that Narcan, a life-saving antidote for heroin use, be made available to the public in Oak Park, as well as to 1st responders. Manager Morgan reported on communications with the Chicago Recovery Alliance and others, regarding sites and procedures for obtaining Narcan. Discussion focused on conditions for its availability as well as dangers and liability for a proposed site. Trustee Keenan then suggested that the CMHB issue a request for proposal for a local agency to consider being a site for supervised distribution of the antidote. Manager Morgan agreed to contact the CMHB and other community leaders regarding the issue.

SENIOR CITIZENS SERVICES COMMITTEE REPORT

Trustee Cozzens, liaison to the SCSC, reported on communications from Senior Services Director Desiree Scully-Simpkins. Both a new full-time and part-time case manager have been hired as well as a new Senior Transportation Coordinator. A student intern from UIC will be assisting with Intake and case management staff. Director Scully-Simpkins has been invited to serve on an Advisory Committee for Concordia University in the Social Work Department, which is seeking accreditation for the BSW program. The Illinois Department on Aging recently contacted Steven Smith, Illinois Volunteer Money Management Coordinator, and the Director on how to recruit and train volunteers for the program. IDOA representatives were impressed with the success of the program and how it serves local seniors. The Board also discussed whether the SCSC should be meeting more often; Trustee Cozzens agreed to discuss the matter with the Director and Committee.

TOWNSHIP MANAGER'S REPORT

Manager Morgan reported that all staff will be attending training tomorrow on harassment prevention. More than 12 bidders attended the pre-bid meeting for a new HVAC system for Township Hall; bid opening is scheduled for August 30 at 2:00pm. The VOP Parking Department is investigating shared use of the parking lot, and upgraded lighting has been installed and is now operating in that area. The General Assistance Report for the last month was shared with Board members.

CLERK'S REPORT

Clerk White reported that an updated Records Disposal Certificate was received yesterday granting permission for disposal of unnecessary and older records. Communication from Cook County Clerk David Orr was shared regarding his disagreement with the Governor's veto of the *Automatic Voter Registration Bill*. Solicitation for additional Election Judges has been publicized in the community, and the County Clerk's staff will issue a press release about the advisory referendum regarding repeal of the 2nd Amendment on the November ballot.

IGOV REPORT

Trustee Taglia reported that the next IGOV Assembly is scheduled for October 29. Trustee Keenan and Jim Gates are composing an information article for the next *FYI Newsletter*.

SUPERVISOR'S REPORT

Supervisor Boulanger reported that OPRF High School has an online survey for input on the search for a new Superintendent. The Township Officials of Illinois Social Workers Division will be meeting at Oak Park Township on August 31, hosted by G.A. Administrator April Dugal. Board members are requested to volunteer for the table at this year's *BarrieFest* on September 10.

NEXT MEETING

The next meeting of the Oak Park Township Board of Trustees will be a Regular Board of Trustees Meeting at 7:00 p.m. Tuesday, September 13, 2016, at the Oak Park Township Hall, 105 S. Oak Park Ave., Oak Park, IL.

ADJOURNMENT

Trustee Keenan moved to adjourn at 9:08 p.m. Trustee Cozzens seconded the motion which passed unanimously.

Respectfully submitted by
and recorded in the office of

Gregory White, Township Clerk

Approved: 9/13/2016