

Memorandum

To: Township Supervisor and Board of Trustees
 From: Gavin W. Morgan, Township Manager
 Re: 2016 PACE Paratransit Service Provider Agreement
 Date: December 4, 2015

Recommendation: Authorize Township Supervisor to sign the 2016 Paratransit Service Provider Agreement with Pace

Oak Park Township Senior Services contracts with PACE for the use of four PACE buses to provide the dial-a-ride program to seniors and persons with disabilities in Oak Park and River Forest. In 2015, we are on target to provide approximately 38,400 rides. The Township receives a subsidy from PACE equal to the lesser of 75% of Proposed Operating Deficit, 75% of Actual Operating Deficit, or \$3.00 per ride. In this case, the PACE Subsidy is based on \$3.00 per ride.

The figures for the proposed operating deficit and actual operating deficit are determined by PACE based on the figures that the Township submits on a monthly basis, and are calculated by subtracting the expenses (operations, maintenance, and administration) from the revenue, which is the voluntary donations at a suggested rate of \$1.00 per ride plus Special Fare Assistance from PACE. The difference between the Operating Deficit and the Pace Subsidy is the responsibility of Oak Park Township, and is referred to in the contract as the Local Share.

Below is the comparison of the 2015 and 2016 budgets from the PACE Paratransit Service Provider Agreement. The total expense in Pace's calculations is 5.7% higher than last year's budgeted amount and the PACE subsidy has gone down by 0.5%. The Township's estimated share has gone up by 10.1%. As there is no other opportunity for subsidizing the transportation program, staff recommends authorization of the agreement with PACE, and will focus on limiting actual expenses in order to keep the local share as low as possible.

	2015	2016	Difference	
			\$	%
Revenue	\$ 40,477	\$ 39,973	- 504	1.2
Total expense	\$ (384,122)	\$ (405,922)	21,800	5.7
<i>Operations</i>	\$ (260,425)	\$ (267,013)	6,588	2.5
<i>Maintenance</i>	\$ (37,301)	\$ (50,629)	13,328	3.6
<i>Administration</i>	\$ (86,396)	\$ (88,280)	1,884	2.2
Operating deficit	\$ (343,646)	\$ (365,949)	22,303	6.5
Pace subsidy	\$ 116,740	\$ 116,106	- 634	0.5
Local Share	\$ (226,905)	\$ (249,843)	22,938	10.1
Ridership	38,913	38,702	- 211	0.5
Vehicle Hours	5,947	6,156	209	3.5